

36<sup>th</sup> NINAETC Planning Committee  
Minutes  
7/7/2015  
2:00 PM Eastern

On call:

Darrell Waldron	Kerry Jersevar	Kathy McDonald	Lorenda Sanchez
Kim Carroll	Patty Mink	Lois Bethards	Carla Bowlan
Kay Seven	Courtne Josey	Marlene Herrera	Margaret Zientek
Walter Ahhaity	Maria Herrera	Greg Madril	Frankie Callean
Illean Massquat	Gina	Rod Locklear	

Darrell Waldron called the meeting to order at 2:03 EST.

Committee Chair Reports:

**Local Committee (keynote, Vendors, Wellness, Entertainment)** – Patty Mink reported that Wellness Activities would be Line Dancing and Aerobics; Keynotes speakers would be on Monday – Tom Cole has been asked to speak; Wednesday – waiting on the Chickasaws to respond; Vendors are at 3 arts and crafts with 8 others; Entertainment: Sunday Pool Reception; Monday Cultural Night; Tuesday Game Name (3 on 3 Basketball, Slot tournament, Craps Class); Wednesday Gilley’s Night; Thursday Banquet.

**Workshops**-Kathy McDonald reported that Margaret Zientek had done a wonderful job in outlining workshops and placing workshops in the scheduling grid, and good job to Teresa for her input. At the next meeting the committee would have a list of the concessions.

**Finances** – Kerry Jersevar reported 309 registrations in hand and paid up with 9 different vendors. Carry in at \$76,000. Cherokee Nation made a \$10,000 Donation for the awards luncheon.

**Fund Raising** – Patty Mink reported Cherokee Nation had made a \$10,000 donation for the awards luncheon on Wednesday; Sage had made a \$1,500 donation; Conference bags around \$5,000 have been donated by the Citizen Potawatomi Nation; still need a \$1,700 donation to cover the other half of Wake up with Mitch. Kim Carroll reported the OETAC would be meeting with the Executive Committee of the Five Tribes on Thursday requesting sponsorship for the conference. Walther Ahhaity requested donations for the Opportunities Drawings to be offered at the conference.

**Evaluations** – Paula Starr (Darrell Waldron reporting for her): Jim Burns will be responsible for the evaluations, he has requested a copy of the format used last year.

**Food** – Patty Mink reported on Monday, Wednesday, and Thursday a breakfast buffet would be provided in Butterfields at 11.99 a person, sign in sheet. Tuesday a plated breakfast at \$18.00 a plate would be offered at the Partners Breakfast. Breaks would be estimated at \$9 to \$11 a person; Banquet cost of \$30.00 a plate but Chef has not gotten back with a confirmed price on any items yet. Box lunches will be available on Monday and Tuesday at \$11.00 a box for the working lunch session.

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**Future Strategies-** Walter Ahhaity asked to defer until next meeting.

**Public Relations/Social Media** – Starr Robideau defer until next meeting.

**Awards** – Carla Bowlan reported a lack of nominations. Extended time for submissions till July 10, 2015 and another blast to the grantee community.

**Computers** – Kathy McDonald report the computers would be sent from California to Durant, Ok after the Summer Youth Program was completed. Either Friday or Saturday the computers would be set up and updated prior to the conference starting on Monday.

**Small Grantees** – Darrell Waldron reported that \$62,000 has been committed to 166/477 Grantee's \$100,000 or less for travel and lodging to attend the conference. Registration will be the grantee's responsibility.

Darrell W. reported the Advisory Board would be convening at the National Conference. He also state Ken Lemieux had requested a Financial Workshop for several of the 477 grantees on Sunday. Lorenda responded that the Executive Committee had taken care of the matter and had voted to charge them \$50.00 pre-registration fee, which will allow the Sunday afternoon session to be available to 477 grantees. Kim Carroll motioned to accept; Kathy McDonald seconded; Ayes have it.

Kim Carrol motioned not to waive the registration to the Early Bird it should remain at \$350.00; Lois Bethards seconded; Ayes have it.

**Other Business:**

Darrell Waldron expressed his heartfelt thank you to the Executive Committee members who attend the June onsite planning meeting in Durant, OK. A lot business was accomplished during the meeting.

**To Do List:**

1. Perez – no response as of yet to invitation to speak at conference
2. Biden – appreciated the invitation but declined
3. Should the conference calls be weekly, Kathy McDonald requested the calls remain at 2 weeks.
4. Lorenda Sanchez had two requests for a blast to go out:
  - a. Remembrance
  - b. Years of Service Recognition
5. Kim Carrol asked for a site bid blast.

**Action Item:** June 2<sup>nd</sup> and 16<sup>th</sup> minutes be tabled until next meeting.

**Patty Mink motioned for adjournment;** Lois Bethards seconded. Ayes have it.